



**SHARDA**  
UNIVERSITY  
*Beyond Boundaries*



**The Teaching Learning Centre**  
*is organizing a Session on*

# **ESSENTIAL LEADERSHIP TRAITS FOR 21<sup>ST</sup> CENTURY EDUCATORS**

**for all interested faculty members.**

## **Objectives of the Session:**

- ◆ Similarity between Educators and Leader's.
- ◆ Transformation from Educator to Facilitator.
- ◆ Attributes of Highly effective Educators.
- ◆ Ingredients of Highly Captivating Session.
- ◆ Impactful Communication for Teaching Learning Effectiveness.
- ◆ Importance of Non Verbal Communication to identify student interest in the session.

## **SPEAKERS**



**Prof. (Dr.) Kapil Pandla**  
Dean, SSBS, Sharda University



**Mr Dheeraj Sharma**  
Director, Skills, Sharda University

## **CONVENER**



**Prof. (Dr.) Bhawna Mallick**  
Director, TLC, Sharda University

Limited Seats for the Session. Strictly on registration.

**Registration link :** <https://forms.gle/ZTW12Dbz58hHmYJm9>

## **Organizing Committee Members :**

**Prof. (Dr.) Ashok Kumar Gupta**

**Prof. (Dr.) Vasudha Arora**

**Prof. (Dr.) Ganesh Gupta**

**Prof. (Dr.) Sweta Dixit**

**17<sup>th</sup> February, 2024 | 11:00 am - 1:00 pm**

**Venue : Room No. 202, Block 7**

### EVENT COMPLETION REPORT

*Please prepare the report signed by the program Secretariat/Program coordinator within 10 days of event completion for record. Reports should be 2-4 pages.*

#### SECTION A: Event Detail

|                                                                                    |                                                                                                             |                                                                                                                   |       |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|-------|
| <b>Event title:</b>                                                                | Session on "Essential Leadership Traits for 21st Century Educators" (17th Feb 2024)                         |                                                                                                                   |       |
| <b>Starting date of event:</b>                                                     | 17 <sup>th</sup> February 2024                                                                              | <b>Duration of Event ( in days)</b>                                                                               | 2hrs. |
| <b>Name of the event organizing School</b>                                         | Teaching Learning Centre                                                                                    |                                                                                                                   |       |
| <b>Name of the event organizing Department</b>                                     | Teaching Learning Centre                                                                                    |                                                                                                                   |       |
| <b>Sponsor of the Event</b><br>(Sharda University in case of internal sponsorship) | Sharda University                                                                                           |                                                                                                                   |       |
| <b>Committee Members:</b>                                                          | <b>Convener</b>                                                                                             | Prof. (Dr.) Bhawna Mallick                                                                                        |       |
|                                                                                    | <b>Coordinator</b>                                                                                          | Prof. (Dr.) Ashok Kumar Gupta<br>Prof. (Dr.) Vasudha Arora<br>Prof. (Dr.) Ganesh Gupta<br>Prof. (Dr.) Sweta Dixit |       |
|                                                                                    | <b>Secretary</b>                                                                                            | N/A                                                                                                               |       |
| <b>Chief Guest/ Guest of Honor with affiliation (If any)</b>                       | N/A                                                                                                         | <b>Email: N/A</b><br><br><b>Contact No: N/A</b>                                                                   |       |
| <b>Name of Speaker/s with affiliation (If any)</b>                                 | <b>1.</b> Prof. (Dr.) Kapil Pandla, Dean, SSBS, SU<br><br><b>2.</b> Mr Dheeraj Sharma, Director, Skills, SU |                                                                                                                   |       |

## **SECTION B: Event report and reflection**

### Event objectives-

- Similarity between Educators and Leader's
- Transformation from Educator to Facilitator
- Attributes of Highly Effective Educators
- Ingredients of Highly Captivating Session
- Impactful Communication for Teaching Learning Effectiveness
- Importance of Non-Verbal Communication to identify student interest in the session

### 1. Event description:

The event will delve into the core attributes that define successful educators in the modern era. From fostering innovation and adaptability to cultivating empathy and inclusivity, participants will gain valuable insights into the multifaceted nature of leadership within educational settings. It includes the following points.

**Visionary Leadership:** Strategies for envisioning and articulating a compelling educational vision that aligns with the needs of a rapidly changing world.

**Collaborative Communication:** Techniques for fostering open communication channels, building strong relationships, and promoting collaboration among staff, students, parents, and community stakeholders.

**Adaptive Problem-Solving:** Approaches to navigating complexity and uncertainty, embracing change, and effectively addressing challenges in the educational environment.

**Cultivating a Culture of Continuous Learning:** Methods for promoting a growth mindset, encouraging professional development, and fostering a culture of lifelong learning among educators and students alike.

**Ethical Leadership:** Principles for upholding integrity, transparency, and ethical standards in decision-making and professional conduct.

### 2. Participants (compulsory for events):

| S.No | Total Participants | Number of Male | Number of Female |
|------|--------------------|----------------|------------------|
|      | 70                 | 40             | 30               |

### 3. **Budget distribution from University/any other agency:**

### 4. Appendices

| Sr. No. | Appendices                  |
|---------|-----------------------------|
| 1       | Event Flyer                 |
| 2       | ECR                         |
| 3       | Event Agenda                |
| 4       | Participant List            |
| 5       | Images/Photos of the events |
| 6       | Feedback                    |
| 7       | Attendance Sheet            |
| 8       | Budget Approval             |
| 9       | Invoice                     |



Bikram Singh (SU Executive Assistant) &lt;bikram.singh@sharda.ac.in&gt;

## Re: Session on "Essential Leadership Traits for 21st Century Educators" | Teaching Learning Centre | 17th February 2024

1 message

Dr. Ganesh Gupta (SSET Professor) &lt;ganesh.gupta@sharda.ac.in&gt;

Sat, Feb 17, 2024 at 11:23 AM

To: "Dr. Varun Tripathi (SSAS Assistant Professor)" <varun.tripathi@sharda.ac.in>, "Dr. Apoorva Verma (SSBS Assistant Professor)" <apoorva.verma@sharda.ac.in>, "Dr. Manik Batra (Assistant Professor, SSBS)" <manik.batra@sharda.ac.in>, "Dr. Ganesh Gupta (SSET Professor)" <ganesh.gupta@sharda.ac.in>, "Mr. Amit (SSOP Technical Assistant)" <amit.4@sharda.ac.in>, sourirajan.ranganatha@sharda.ac.in, "Dr. Brijendra Krishna Singh (SSBSR Professor)" <brijendra.singh1@sharda.ac.in>, "Dr. Preeti . (SSMFE Associate Professor)" <preeti.4@sharda.ac.in>, "Dr. Yogesh Singh Rathore (Professor, SSET)" <yogesh.rathore@sharda.ac.in>, "Dr. Khagendra Nath Gangai (Assistant Professor, SSSBS)" <khagendra.gangai@sharda.ac.in>, "Dr. Gautam Kumar (SSOP Assistant Professor)" <gautam.kumar1@sharda.ac.in>, "Dr. Dil Prasad Subba (SSOP Assistant Professor)" <dil.subba@sharda.ac.in>, "Dr. Kumar Satyender Raisingh (SSOP Associate Professor)" <kumar.raisingh@sharda.ac.in>, "Mr. Shivanshu Sharma (SOP Assistant Professor)" <shivanshu.sharma@sharda.ac.in>, "Dr. Preeti Singh (SOP Assistant Professor)" <preeti.singh3@sharda.ac.in>, "Vandana (SUPHA Assistant Professor)" <Vandana@sharda.ac.in>, "Dr. Minakshi Pandey (SOP Assistant Professor)" <minakshi.pandey@sharda.ac.in>, "Dr. Bhavana Singh (SSOP Assistant Professor)" <bhavana.singh@sharda.ac.in>, "Mr. Garla Venkateswarlu (SSOP Assistant Professor)" <garla.venkateswarlu@sharda.ac.in>, "Ms. Neerja Kumari (SOP Assistant Professor)" <neerja.kumari@sharda.ac.in>, "Dr. Rajesh Yadav (SUSAH Assistant Professor)" <rajesh.yadav1@sharda.ac.in>, "Mr. Nilanchala Sahu (SSOP Assistant Professor)" <nilanchala.sahu@sharda.ac.in>, Rakesh Kumar <rakesh.kumar7@gmail.com>, "Dr. Ratnakar Shukla (SUSAH Assistant Professor)" <ratnakar.shukla@sharda.ac.in>, "Ms. Jannat UI Firdaus (SSOP Assistant Professor)" <Jannat.firdaus@sharda.ac.in>, "Ms. Bhumika Kumar (Assistant Professor, SOP)" <bhumika.kumar@sharda.ac.in>, "Dr. Vasudha Arora (Professor, SSET)" <vasudha.arora@sharda.ac.in>, "Sweta Dixit (SBS Associate Professor)" <Sweta.dixit@sharda.ac.in>, "Dr. Ankur Agarwal (SUSBS Associate Professor)" <ankur.aggrawal@sharda.ac.in>, "Dr. Kumud Madan (SSOP Associate Professor)" <kumud.madan@sharda.ac.in>, "Dr. Yasir Iqbal Mir (SUSET Assistant Professor)" <yasir.mir@sharda.ac.in>, "Satendar Singh (SBS Associate Professor)" <satendar.singh@sharda.ac.in>, "Bikram Singh (SU Executive Assistant)" <bikram.singh@sharda.ac.in>, Madhvi Sharma <madhvi.sharma@sharda.ac.in>, "Ms. Navaneeta Kalita (SUSON, Assistant Professor)" <navaneeta.kalita@sharda.ac.in>, David Ratna paul <davidratnapaul@gmail.com>

Cc: "Dr. Bhawna Mallick (SSET Professor / Director)" <bhawna.mallick@sharda.ac.in>

Dear Sir/Madam,  
gentle reminder!!! Session Started please join.

### Program Details

Date : 17th February 2024

Time : 11 - 1 pm

Venue : Room No. 202, Block 7

On Fri, Feb 16, 2024 at 10:47 AM Director (Teaching Learning Centre) <director.tlc@sharda.ac.in> wrote:

Dear All,

The Teaching Learning Centre is organizing a **Session on "Essential Leadership Traits for 21st Century Educators"** for all interested faculty members.

### **Objectives of the Session:**

- Similarity between Educators and Leader's
- Transformation from Educator to Facilitator
- Attributes of Highly effective Educators
- Ingredients of Highly Captivating Session
- Impactful Communication for Teaching Learning Effectiveness
- Importance of Non Verbal Communication to identify student interest in the session

### **Convener Details:**

- Prof (Dr.) Bhawna Mallick, [director.tlc@sharda.ac.in](mailto:director.tlc@sharda.ac.in)

**Organizing Committee Members :**

- Prof. (Dr.) Ashok Kumar Gupta
- Prof. (Dr.) Vasudha Arora
- Prof. (Dr.) Ganesh Gupta
- Prof. (Dr.) Sweta Dixit

**Speakers:**

- 1. Prof. (Dr.) Kapil Pandla, Dean, SSBS, SU**
- 2. Mr Dheeraj Sharma, Director, Skills, SU**

**Program Details**

Date : 17th February 2024

Time : 11 - 1 pm

Venue : Room No. 202, Block 7

**Limited Seats for the Session. Strictly on registration.**

**Registration link :** <https://forms.gle/ZTW12Dbz58hHmYJm9>

Thanks & Regards

**Prof.(Dr.) Bhawna Mallick,  
Director - Teaching Learning Centre,  
Professor(CSE)- School of Engineering & Technology,  
Sharda University, Greater Noida, 201310  
Ext No. 2954  
Mobile No. 9899172723**

--

**Participant Contact List**  
**"Essential Leadership Traits for 21st Century Educators"**  
(17<sup>th</sup> January 2024)

| Sr. No | Name of Participant       | Gender | Email ID                            |
|--------|---------------------------|--------|-------------------------------------|
| 1      | Dr Varun Tripathi         | MALE   | varun.tripathi@sharda.ac.in         |
| 2      | Dr Apoorva Verma          | FEMALE | apoorva.verma@sharda.ac.in          |
| 3      | Manik Batra               | MALE   | manikbatra8@gmail.com               |
| 4      | Ganesh Gupta              | MALE   | ganesh.gupta@sharda.ac.in           |
| 5      | Amit Gola                 | MALE   | amit.4@sharda.ac.in                 |
| 6      | Ranganathan S             | MALE   | sourirajan.ranganathan@sharda.ac.in |
| 7      | Dr B K Singh              | MALE   | brijendra.singh1@sharda.ac.in       |
| 8      | Dr. Preeti Singh          | FEMALE | preeti.4@sharda.ac.in               |
| 9      | Dr. Yogesh Singh rathore  | MALE   | yogesh.rathore@sharda.ac.in         |
| 10     | Dr. Khagendra Nath Gangai | MALE   | khagendra.gangai@sharda.ac.in       |
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| 12     | Dr.Dil Prasad Subba       | MALE   | dil.subba@sharda.ac.in              |
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| 17     | Dr.Minakshi Pandey        | FEMALE | minakshi.pandey@sharda.ac.in        |
| 18     | Dr. Bhavana Singh         | FEMALE | bhavana.singh@sharda.ac.in          |
| 19     | Garla Venkateswarlu       | MALE   | garla.venkateswarlu@sharda.ac.in    |
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| 23     | Dr. Rakesh Kunar Sindhu   | MALE   | rakesh.kumar7@sharda.ac.in          |
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| 28     | Dr Sweta Dixit            | FEMALE | sweta.dixit@sharda.ac.in            |
| 29     | Vivek Birla               | MALE   | birlasmailbox@gmail.com             |
| 30     | Ankur Agrawal             | MALE   | ankur.aggrawal@sharda.ac.in         |
| 31     | Kumud Madan               | FEMALE | kumud.madan@sharda.ac.in            |
| 32     | Dr Yasir iqbal mir        | MALE   | yasir.mir@sharda.ac.in              |
| 33     | Dr. Satendar Singh        | MALE   | satendar.singh@sharda.ac.in         |
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|    |                            |        |                                        |
|----|----------------------------|--------|----------------------------------------|
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| 43 | Arun Kumar Gupta           | MALE   | arun.kumar13@sharda.ac.in              |
| 44 | Rekha Bawa                 | FEMALE | rekha.bawa@sharda.ac.in                |
| 45 | Raj Kovid                  | MALE   | raj.kovid@sharda.ac.in                 |
| 46 | Rakesh Kumar               | MALE   | rakesh.kumar9@sharda.ac.in             |
| 47 | Dr. Ruchi Jain Garg        | FEMALE | ruchi.jain@sharda.ac.in                |
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| 50 | Rohit kumar                | MALE   | rohitbhagat2105@gmail.com              |
| 51 | Sarandha Swain             | FEMALE | 2023574624.sarandha@pg.sharda.ac.in    |
| 52 | Kunal Gupta                | MALE   | 2023204469.kunal@pg.sharda.ac.in       |
| 53 | Mohd Sahil                 | MALE   | mohdsahil2438@gmail.com                |
| 54 | Rishab Pokhriyal           | MALE   | rishab.pokhriyal.2001@gmail.com        |
| 55 | Sarin Sharma               | MALE   | sarinsharma75@gmail.com                |
| 56 | PIYUSH kumar               | MALE   | 2023317437.piyush@pg.sharda.ac.in      |
| 57 | Pranika Gupta              | FEMALE | 2023465373.pranika@pg.sharda.ac.in     |
| 58 | Sakshi                     | FEMALE | 2023551686.sakshi@pg.sharda.ac.in      |
| 59 | Namrata Singh              | FEMALE | namratasingh9415@gmail.com             |
| 60 | Parth Sirohiwal            | MALE   | 2023203733.parth@pg.sharda.ac.in       |
| 61 | Riya kohli                 | FEMALE | 2023383752.riya@pg.sharda.ac.in        |
| 62 | Pragya Chandel             | FEMALE | 2023295542.pragya@pg.sharda.ac.in      |
| 63 | Rabichandra Shamurailatpam | MALE   | 2023562788.rabichandra@pg.sharda.ac.in |
| 64 | Prince Kumar himanshu      | MALE   | 2023000998.prince@pg.sharda.ac.in      |
| 65 | Raveena Mehta              | FEMALE | 2023247536.raveena@pg.sharda.ac.in     |
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| 67 | Richard Nongthombam        | MALE   | 2023575641.richard@pg.sharda.ac.in     |
| 68 | Dr. Rachna Dhingra         | FEMALE | rachna.dhingra@sharda.ac.in            |
| 69 | Dr Richa Pandey            | FEMALE | richa.pandey@sharda.ac.in              |
| 70 | Rimple Manchanda           | FEMALE | rimple.manchanda@sharda.ac.in          |

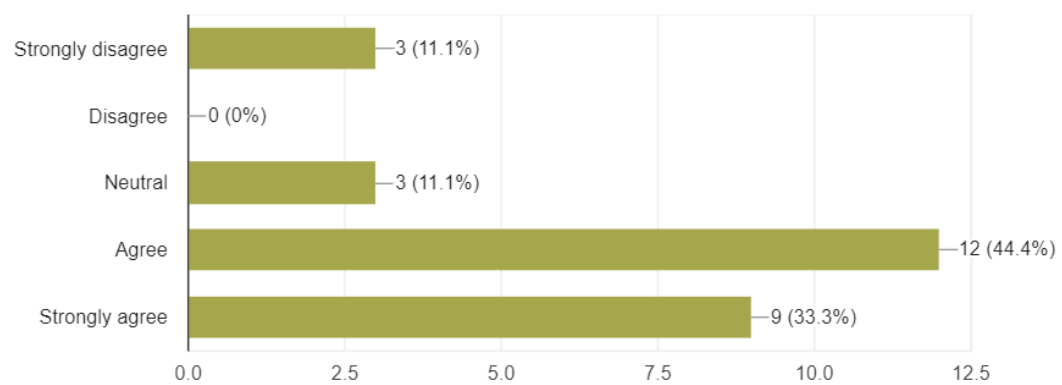




### This session met my expectations.

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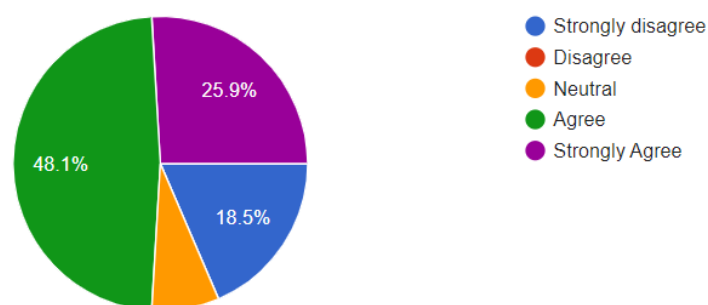
27 responses



### Questions were answered to attendee satisfaction.

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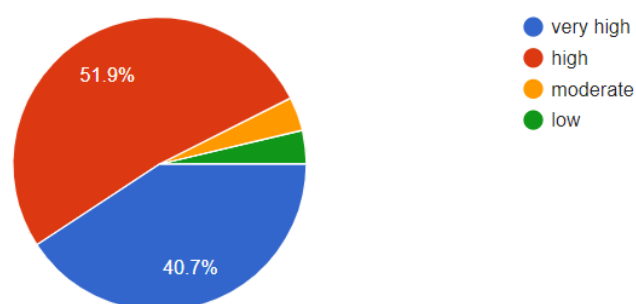
27 responses



### Usefulness of this session

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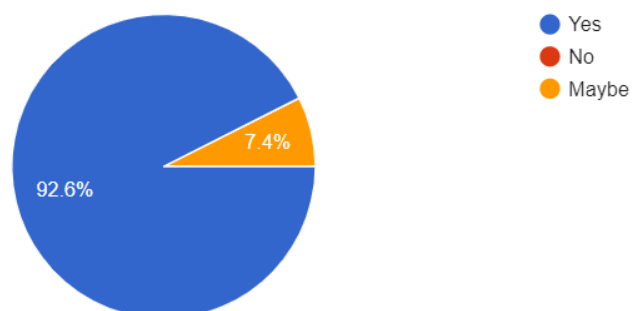
27 responses



I would like to attend another session on this theme.

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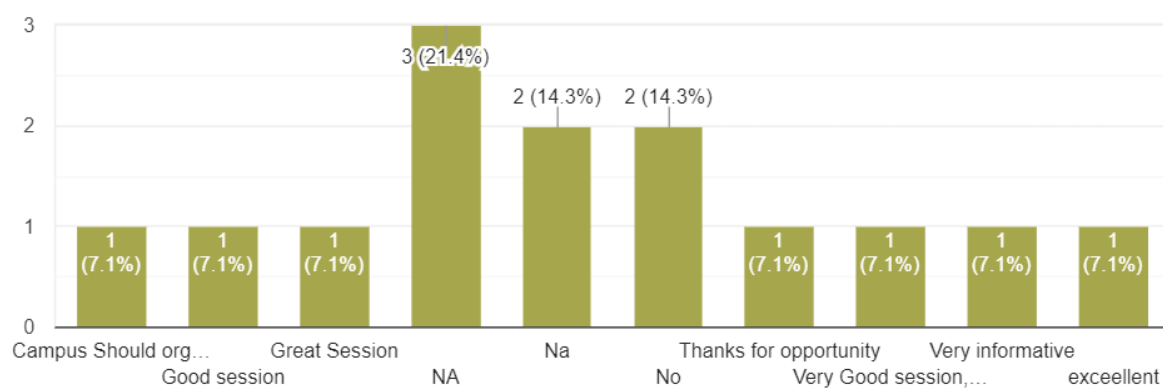
27 responses



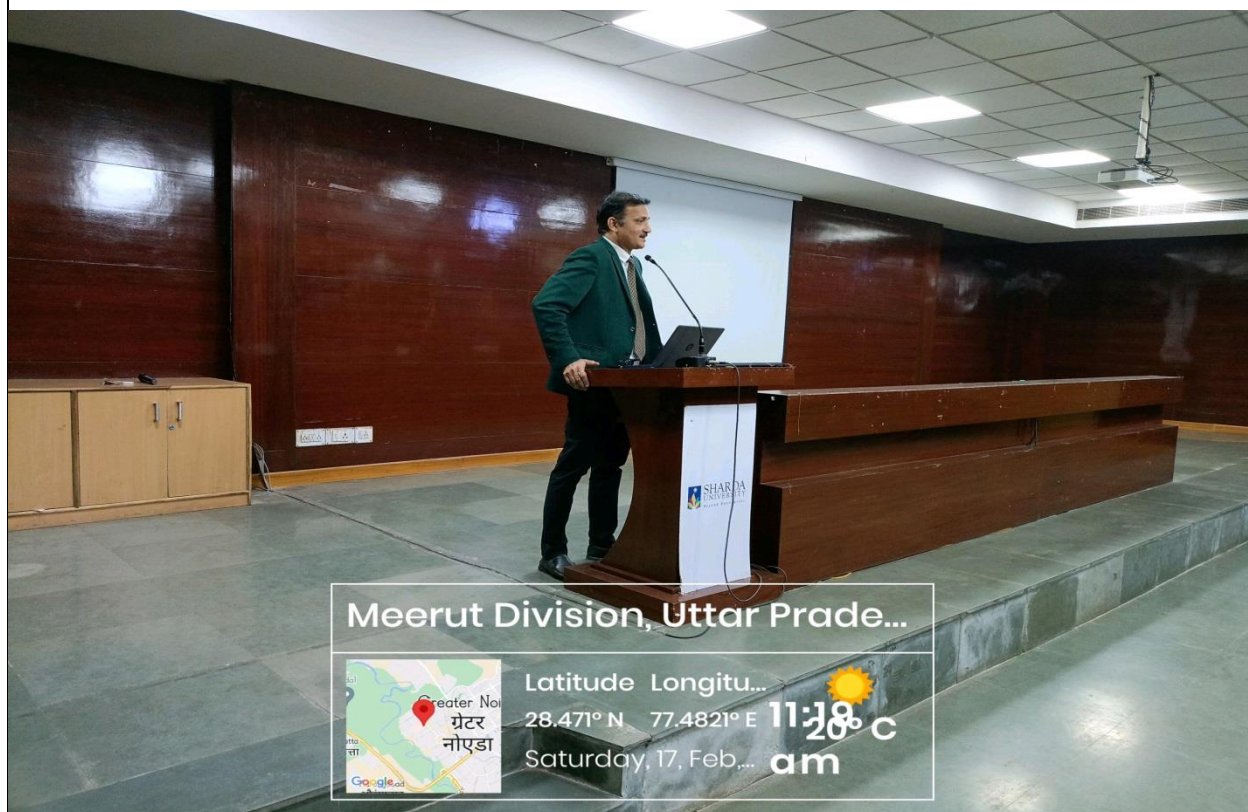
Suggestions/Remarks(if any)

 Copy

14 responses



## Speakers addressing Participants

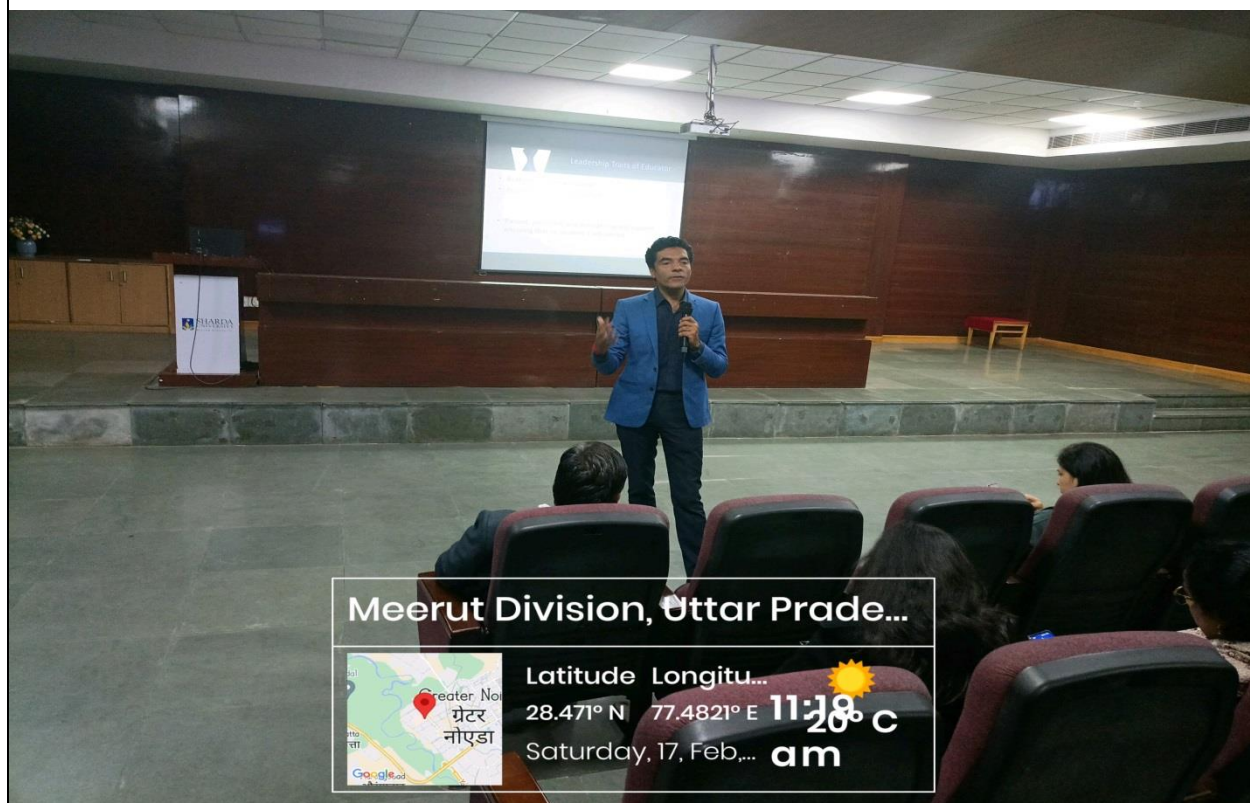


## Images/Photos of the events





## Speakers addressing Participants



## Images/Photos of the events



Images/Photos of the events:







Expert Speaker: Prof. (Dr.) Kapil Pandia, Dean, SSBS, SU, Prof. (Dr.) Mr. Dheeraj Sharma

Venue : Chanakya Auditorium, Block 07, Room No-201

Time : 11:00am - 1:00 pm

| S.No. | Name of Faculty Member         | Designation          | School/Deptt | Signature      |
|-------|--------------------------------|----------------------|--------------|----------------|
| 1     | MS. MADHVI SHARMA              | Sr. Tutor / Lecturer | SNISA        | MS             |
| 2     | Ms. Navaneeta Kalita-          | Assistant Professor  | SNISA        | Navaneeta      |
| 3     | Dr. Varun Tripathi             | Assistant Professor  | SSAS         | Varun Tripathi |
| 4     | Dr. Satyendra Kumar            | Asst. Prof.          | SOP          | Satendra       |
| 5     | Mr. Manohala Sahu              | Asst. Prof.          | SOP          | Manohala       |
| 6     | Ms. Shivamshi Sharma           | Asst. Prof.          | SOP          | Shivamshi      |
| 7     | Dr. Dil Prasad Susha           | Asst. Prof.          | SOP          | Dil Prasad     |
| 8     | Dr. Minakshi Pandey            | Asst. Prof.          | SOP          | Minakshi       |
| 9     | Dr. Bhumi K                    | Asst. Prof.          | SOP          | Bhumi          |
| 10    | Dr. Preeti                     | Asst. Prof.          | SOP          | Preeti         |
| 11    | Ms. Nargi Kumari               | Asst. Prof.          | SOP          | Nargi          |
| 12    | Dr B K / Singh                 | Asst. Prof.          | SSBSK        | BK             |
| 13    | Dr. Khageshwar Nath<br>Ganguli | Asst. Prof.          | SSBS         | Khageshwar     |

Expert Speaker: Prof. (Dr.) Kapil Pandla, Dean, SSBS, SU, Prof. (Dr.) Mr. Dheeraj Sharma

Venue : Chanakya Auditorium, Block 07, Room No-201

Time : 11:00am- 1:00 pm

| S.No. | Name of Faculty Member | Designation | School/Deptt | Signature     |
|-------|------------------------|-------------|--------------|---------------|
| 01.   | Samrat Singh           | Student     | SSBS         | Samrat Singh  |
| 02.   | Prince K. Khismur      | "           | "            | Prince        |
| 03.   | Rohit Kumar            | "           | "            | Rohit         |
| 04.   | Sankshi                | "           | "            | Sankshi       |
| 05.   | Jarandha               | "           | "            | Jarandha      |
| 06.   | Rishab Pokhriyal       | "           | "            | Rishab        |
| 07.   | Ragneesh Raaz          | "           | "            | Ragneesh      |
| 08)   | Piyush Kumar           | "           | "            | Piyush        |
| 09.   | Sanya Singh            | "           | "            | Sanya         |
| 10.   | Raveena Mehta          | "           | "            | Raveena       |
| 11.   | Parth Siholiwal        | "           | "            | Parth         |
| 12.   | Sakshi Singh Tomar     | "           | SSBS         | Sakshi        |
| 13.   | P. Vijayendra          | "           | "            | P. Vijayendra |
| 14.   | Rishabh Kumar Singh    | "           | "            | Rishabh       |

## SHARDA UNIVERSITY

### Budget Approval (Pre Event)- Academic & Research

Title of Event/Program: - <sup>Session on</sup> "Impactful Communication for Teaching Learning Effectiveness"

Date of Event/Program: 17<sup>th</sup> Feb '24.

Name of School: - TLC Dept.: - TLC

Name of Convener/Coordinator/PI/CO-PI/Faculty Consultant with employee code: -

Dr Bhawna Mallick (09776)

Proposed Total Income (Rs.): -

Proposed Total Expenditure (Rs.) (Tea & Snacks for 100 participant)  
 $100 \times 30 = 3000 \text{ Rs.}$

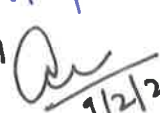
Advance Require (Rs.):

**Put a check mark {✓} in front of the nature of Event/Program:-**

|               |                          |                    |                                     |                  |                          |
|---------------|--------------------------|--------------------|-------------------------------------|------------------|--------------------------|
| Seminar       | <input type="checkbox"/> | Conference         | <input type="checkbox"/>            | Workshop         | <input type="checkbox"/> |
| FDP           | <input type="checkbox"/> | MDP                | <input type="checkbox"/>            | EDP              | <input type="checkbox"/> |
| Webinar       | <input type="checkbox"/> | Invited Talks      | <input checked="" type="checkbox"/> | Training Program | <input type="checkbox"/> |
| Govt. Project | <input type="checkbox"/> | Non- Govt. Project | <input type="checkbox"/>            | Consultancy      | <input type="checkbox"/> |

Any other Academic & Research Activity

APPROVAL OF HoD/Dean/Director: -   
9/2/24.

Verified by IQAC (Uploaded on E-zone):  
SUBIN 01601   
9/2/24.

Approval of Vice-Chancellor: 

Submitted to Accounts Department :

#### Enclosed:

- Sanctioned Letter or other relevant documents from external agencies (If issued)
- Category wise budget allocation sheet (Proposed)